



CITY OF NOBLESVILLE  
DEPARTMENT OF ECONOMIC DEVELOPMENT  
Tax Phase-In Application Checklist

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Please include all of the following documents together at time of submittal:

- ✓ Completed Tax Phase-In Application Form
- ✓ Completed and signed Statement of Benefits Form (SB-1 Form)
- ✓ Legal Description of Property
- ✓ Site Plan and Elevation Renderings (Architectural rendering of the elevation of the building)



CITY OF NOBLESVILLE  
DEPARTMENT OF ECONOMIC DEVELOPMENT  
Tax Phase-In Application Form

**Organization/Corporation Requesting Tax Phase-In**

Name \_\_\_\_\_

Current Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax \_\_\_\_\_

Email Address \_\_\_\_\_

Name of Owner \_\_\_\_\_

Parent Company (if applicable) \_\_\_\_\_

**Primary Contact for Annual Compliance Forms**

Name \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax \_\_\_\_\_

Email Address \_\_\_\_\_

**Description of Project**

Project Location/Address \_\_\_\_\_

Parcel Number \_\_\_\_\_

Provide Brief Description of Project \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

a. Current Zoning of Property \_\_\_\_\_

b. Current Assessed Value (AV) of Property:

i. Land \_\_\_\_\_

ii. Building \_\_\_\_\_

iii. Inventory \_\_\_\_\_

iv. Equipment \_\_\_\_\_

c. Is the proposed project located within a tax increment financing (TIF) district? \_\_\_\_\_

d. Have building permits been pulled for the proposed project? \_\_\_\_\_

e. Has equipment been installed? \_\_\_\_\_

**Type of Tax Abatement Requested** (Check all that apply)

Real Property

Personal Property

**Project Details**

Project Size (square feet) \_\_\_\_\_ Size of Site (acres) \_\_\_\_\_

Type of Building (check one)

Multiple Tenants (leased)

Single Tenant (leased)

Owner Occupied

Corporate Headquarters

**Capital Investment**

a. Total capital investment estimated for proposed project \_\_\_\_\_

b. Capital investment estimate (real property only) \_\_\_\_\_

c. Capital investment estimate (personal property only) \_\_\_\_\_

**Jobs Created and Retained**

a. Estimated number of jobs (full-time or full-time equivalent) created by the proposed project \_\_\_\_\_

b. Estimated number of jobs (full-time or full-time equivalent) retained by the proposed project \_\_\_\_\_

**Wages Created and Retained**

a. Average annual wage rate for new jobs (with benefits) \_\_\_\_\_

b. Average annual wage rate for new jobs (w/o benefits) \_\_\_\_\_

c. Average annual wage rate for retained jobs (with benefits) \_\_\_\_\_

d. Average annual wage rate for retained jobs (w/o benefits) \_\_\_\_\_

e. Total payroll of new facility \_\_\_\_\_

Please explain why the abatement incentive is necessary to the project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Company information**

How long has the company been in existence? \_\_\_\_\_

Current address of company headquarters and duration at that address:

\_\_\_\_\_

Approximate percentage of employees at current location who live in your current jurisdiction: \_\_\_\_\_

Have you ever received tax abatement at your current location? If so, when and for what term?